



ST WILFRID'S SCHOOL

Meeting of the Full Governing Body
Held on 27th April 2016
at 17:00 in G10

1. Welcome and Opening Prayer

Monsignor Barry opened the meeting with a prayer

2. Persons present and Apologies for Absence

Present:- Full Governors:-Monsignor Barry, Mr J Brydon, Ms C D'Souza, Mr M Ferry (Head),Mrs M Gallagher, Mr P Gidman (Chair), Mr K Harrison , Mrs F Kerr, Mrs A Oddy, Mrs J Robinson.

Associate members:- Mrs E Lesova, Mr M Lewis, Mr R Marr, Mrs M Thrower

Clerk:- Mrs C James-Bailey

3. Declaration of Interest

Mrs Kerr and Mrs Gallagher declared an interest in the discussion about the proposed financial assistance for the Lourdes Pilgrimage.

4. Approval of the minutes of the last FGB meeting (23.02.16)

The minutes were approved and signed as a true copy.

5. Matters arising from the minutes if not covered in the Agenda

The action points from the last meeting were completed as follows,

The clerk has circulated available training to all Governors.

The clerk has researched the availability of 'in house' training from WSCC and presented the findings to the board.

All Governors had applied for DBS clearance and Photo ID's

Exclusion data has been circulated to all Governors.

Mrs Beck's resignation was announced to the Governors. The board acknowledged her service to the school and asked the Clerk to arrange an election for another Parent Governor.

6. Urgent Matters

None

7. Chaplains Report.

At the request of the Chair this item was moved up the Agenda.

The chaplain invited questions on her report which had been circulated to Governors. The chaplain asked the board to note that following recent training delivered by the Diocese, the school has been awarded the status of being a 'Rainbow' school. The chaplain will be the coordinator of this scheme and has introduced the programme to a team who will aid her in facilitating the programme across the school. She thanked the Diocese for their





support in this endeavour. The chaplain also asked the board to note that the Icon of Our Lady of Consolation will be processed into the school during Mass on the 13th of May 2016 and will be held at school until midday.

The board discussed the proposed subsidy for students undertaking the Lourdes Pilgrimage. The board agreed to match students fund raising efforts up to a limit of £75. An enquiry was made about a recent presentation delivered by the Chaplain to the school about 'examination of conscience' and it was agreed to circulate the powerpoint to all Governors for their information.

It was noted that all meetings should in future reserve a short period of time in order for the Chaplain to deliver a report about the current 'feel' of the school as the board had found her input invaluable.

8. Governor Training

The clerk has circulated full details of proposed and completed training undertaken by Governors. Details of 'in house' training offered by WSCC was given by the clerk to the Governors. MFE suggested that it would be worth the CoG speaking to Steve Poole as training on "effective questioning" could possibly be facilitated through him and in the opinion of MFE it would be more cost effective. The Chairman agreed to undertake this. It was considered a good idea to invite the feeder schools to partake in any in house training as a way of offsetting the financial implications of hosting the training.

9. Head Teacher's Report

The head invited questions on his report which had been circulated to all governors. The discussions included:-

The students approach to forthcoming examinations

Predicted results

SIP

Staffing

Pupil Premium

Shakespeare Week – The board was informed that this particular item had been a resounding success throughout the school and had been embraced by staff and students alike.

The board wanted to record the fact that they were impressed by the wealth of knowledge and detail that members of staff had shown about individual students during the discussion.

The board then discussed the exclusion data which had been circulated with the Agenda.

10. Budget

The budget was approved and ratified by the Governors.





The board discussed the loss of the PCSO and the effect on the school to both students and staff. The governors wanted their gratitude to the work performed by the PCSO within the school recorded.

11. Finance Matters

The revised summary of the 2015/16 accounts were handed out to the governors in addition to the paperwork which had been circulated previously with the agenda. The governors discussed the Auditors draft Report which highlighted the areas that required the Governors attention.

12. Premises

The Governors discussed the premises report which had been circulated previously. Items for discussion included:-

Roof – faults have been rectified and no new leaks reported

Bio Mass Boiler – Very expensive to replace. There was some discussion about the possibility of sourcing a co-operative style opportunity such as was previously explored with solar panels (ie where any financial outlay/risk remained with the co-operative and not the school) to help offset the costs of replacement. The governors decided to seek Diocesan approval before pursuing this idea.

Repair of the Sports hall/Main hall floor – A quote for £20,000 has been received for the re-sanding/repair of the hall floors. Governors approved this expenditure and recommended that the work be carried out during the summer holiday.

Governors were asked to approve the disposal of some school equipment which had reached the end of its useful life. Approval was given.

13. Personnel

Notes from the meeting of the Personnel Working Party had been circulated to the Governors for their information along with a copy of the meeting notes from the latest SEND meeting.

14. AOB

A request has been made for Governors approval for the £10 subsidy to be given to staff attending the Sixth Form dinner dance in July. Approval was granted.

The Chair has received requests for approval for school trips scheduled to be undertaken in the next 24 months. The Chair nominated himself as the governor with responsibility for school trips and agreed to liaise with Mr Franke. The governors agreed that Mr Gidman could report to the Governors when approval had been given. Governor approval has been sought for the following school trips:-

Blacklands farm	Y8	Residential	July 7-8
Boulogne Day trip	Y7	Immersion Day	July 8
Paris	Y9/10	Residential	July 15-19
Borneo	6 th Form	Camps Int	July 25- Aug 22





The governors asked to pass their thanks on to Mr Marr for his excellent work with the monitoring of Teaching & Learning in KS3.

The meeting closed at 19:10

Following the meeting the following Governors met to discuss the structure of the Governing Body. (Mr Gidman, Mr Harrison, Mrs Kerr, Mrs Gallagher, Ms Barry, Mr Ferry) The governors agreed that the current form of Governing Body was not successful. It was agreed to return to a committee structure and the following committees are to be formed and staffed at the next meeting of the Full Governing Body scheduled to be held on the 15th June 2016.

Committees:- Premises & Finance (including Health & Safety)
Teaching & Learning
Spiritual & Community
Personnel

Each committee is to meet once a term prior to that terms meeting of the FGB. The clerk is to submit to the Governors proposed members of each committee, and dates for the meetings to be held for each committee and the FGB during the Academic year 2016/17, prior to the meeting on the 15th June. Subject to the possibility of the school becoming an Academy, it was decided not to reconstitute the Governing Body in order to allow more governors. The clerk is to enquire about the numbers required on each committee in order to grant voting rights.

Action Points:-

Clerk:- *Arrange election of new parent Governor*

Submit to the Governors proposals for future meeting dates for committees and the FGB, and possible committee members.

Chair:- *To liaise and approve proposed future school trips with Mr Franke.*

To discuss training opportunities (eg Effective questioning) with Steve Poole

Chaplain:- *To forward a copy of her presentation to the clerk for circulation among the Governors.*

Governors:- *Members of the Premises Committee to discuss seeking Diocesan approval for refurbishment/renewal of the Bio Mass boiler.*

SignedDate.....



